



Kheerthiga a/p Thiagaraja

Highly-enthusiastic and motivated fresh graduate with exceptional ethical and interactive skills and commendable English language and Bahasa Malaysia language proficiency. Seeking for advancement opportunities to grow personally and professionally. Previous working experiences promote efficiency, diligence, organization and the ability to work with people of all diversities in order to serve at your company effectively.

Email

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Phone

011-62164234

Date of Birth

16-10-1996

Nationality

Malaysian

EXPERIENCE

• Private home tutor

Students' Home *Taman Serdang Raya*
March 2014- PRESENT

- Maintained discipline in classwork and provided resources for lessons
- Instructed students in different areas of study such as history, mathematics and science
- Worked on four skills (Listening, Speaking, Reading and Writing)
- Creative activities for students' learning process.
- Supervised student growth and encouraged reading and developing skills
- Maintained positive student-teacher relationship

• Trainee Teacher

SK Raja Muda *Shah Alam*
August 2016-November 2016

- Prepared curriculum and daily lesson plans
- Maintained discipline in classwork and provided resources for lessons
- Planned and delivered English lessons based on classic English language literature
- Worked on four skills (Listening, Speaking, Reading and Writing)
- Creative activities for students' learning process.
- Supervised student growth and encouraged reading and developing skills
- Maintained positive student-teacher relationship
- Enhanced students' learning experience by implementing technology in the classroom.

Skills

- ✓ Self-motivation
- ✓ Problem solving
- ✓ Communication skill
- ✓ Adaptability
- ✓ Interpersonal skill
- ✓ Technology skill
- ✓ Teamwork
- ✓ Organization

Languages

- Bahasa Melayu



- English



• Trainee teacher

SMK TTDI Jaya *Shah Alam*

February 2019-July 2019

- Prepared curriculum and daily lesson plans
- Maintained discipline in classwork and provided resources for lessons
- Planned and delivered English lessons based on classic English language literature
- Worked on reading, reading comprehension and writing skills
- Creative writing courses
- Supervised students' growth and encouraged reading and developing skills
- Enhanced students' learning experience by implementing technology in the classroom.

EDUCATION

• SPM

SMK Bukit Jalil *Wilayah Persekutuan Kuala Lumpur*

2013

- | | |
|---------------------------|----|
| 1. Bahasa Melayu | C |
| 2. Sejarah | C |
| 3. Bahasa Inggeris | B+ |
| 4. Mathematics | C |
| 5. Science | B+ |
| 6. Perdagangan | C |
| 7. Ekonomi Asas | D |
| 8. Pendidikan Moral | B |
| 9. Pendidikan Seni Visual | C |

• Diploma in Education (TESL)

Management and Science University (MSU) *Shah Alam*

2017

- CGPA- 2.70
- GPA- 3.67

Previous posts

- Program coordinator of visiting orphanage to rumah anak yatim d" raudhatul ikhwan
- Leader of combat archery program at Trigo farm, Batang Benar in Nilai.
- Secretary of Visiting to Mahmeri Tribe: The Maskman of Malaysia Mahmeri Cultural Village, Pulau Carey, Banting
- Team coordinator for songket play in MSU.

• Bachelor of Education (Honours)- TESL

Management and Science University (MSU) *Shah Alam*
2020

- CGPA- 3.27
- GPA- 4.00
- Dean's list award for achieving a Grade Point Average (GPA) of 3.50 and above.

EXTRA-CURRICULAR ACTIVITIES

- Took part in Acara Jalan Ria for Hari Sukan Negara **(2016)**
- Sweat Off Depression and Anxiety (SODA) Seminar and Forum **(2017)**
- Facilitator for HIP- WE LOVE ENGLISH program at Sekolah Kebangsaan Convent (2) Klang **(2017)**
- A Visit to Mahmeri Tribe: The Maskman of Malaysia Mahmeri Cultural Village, Pulau Carey, Banting **(2018)**
- English Tutor at Rohingya Community School with Malaysian Relief Agency **(2019)**
- Educational Psychology: Learning Diffi culties Seminar and Forum **(2019)**
- Contributed in MYSCHOOLGOALS International Festival at SMK TTDI Jaya, Shah Alam **(2019)**